Policy and Process for Appeals of Policies Approved by the LSP Task Force

Approved by LSP Task Force 3/30/2018

The intent of this policy is to provide a process in which libraries may appeal a policy approved by the LSP Task Force. Although the LSP task force strives to find the best balance for its policies to meet the needs of all campuses, there may be a need for a policy to be appealed and then modified to fit local campus needs or local campus policies.

Process:

- To be considered for appeal, 20 library directors must petition the SLC board on behalf of their institutions. Petitions should be sent to the SLC Board Secretary. Petitions without confirmed support of 20 library directors will not be considered by the SLC Board.

- Appeals of policies must be presented no later than 6 weeks after the policy is made public.

- The SUNY Libraries Consortium (SLC) Board, in consultation with either the LSP Project Director or select members of the LSP Task Force, will serve to review the request for appeal, and will then either deny the appeal or create a revised policy. Denials of appeals should be sent to the petitioning directors in writing by the SLC Board Chair.

- The revised policy will then be reviewed by the LSP Task Force, which will be thoroughly examined for feasibility and effects on SLC functions.
  - If a revised policy is deemed by the LSP Task Force to be unfeasible or to have detrimental effects on SLC functions, the policy will be returned to the SLC Board for further review, with a reason for why the revised policy is not feasible or is detrimental to SLC functions, and a suggestion for an alternate policy. For example, a policy that would be technically impossible to implement in our technology environment would be returned with an explanation of why the policy cannot be implemented, and an explanation of the pertinent functionality with how this applies to the policy.
  - If a revised policy is deemed feasible to be changed, the LSP Task Force will implement the policy changes to all publicized documentation, and announce the policy change, with the reasoning for the change, to appropriate audiences, such as institutional leads, working groups, and the OLIS. The LSP Task Force will also communicate this change back to the SLC Board.

- In cases where the SLC Board cannot reach consensus on a policy, the policy options will be remanded to the SLC body as a whole, with the policy option that receives a majority of the vote receiving approval.