1. Updates from WG Chairs Meeting
   a. Developing policies and procedures for sustainability of working groups
   b. Weekly updates will include brief report from ASRS -- Heidi will create from WG Minutes.
   c. A data sharing framework is being created, those working on the proposal for this framework will consult with ASRS on anything related to patron data.
2. Update on working with Svetlana on setting up RS.
   a. She cannot do both FN & RS but:
      i. Buffalo & Binghamton will be set up with FN
      ii. Brockport & Potsdam will be RS
      iii. Oneonta can be a wildcard if needed
      iv. Testing for the working group should be possible after data is thoroughly reviewed in the Vanguard institutions.
3. Billing
   Several scenarios were discussed. The WG will begin by investigating an Institution to Institution workflow in which patrons will be held accountable for lost material at the institutional level. Anything lost in the FN will be reconciled between institutions via a central clearing house (ideally the SLC). Credits and debits will be issued to the institution’s SUNYConnect chargeback.