Attending: Sarah, Heidi, Kristy, Shannon, Mary Ellen, Marianne
N/A: April, Jin Xiu, Leslie, Susanna

- Everyone did brief introductions
- Heidi, Kristi and Shannon gave an overview of their roles via the LSP process.
- Reviewed the Basecamp site and the ExLibris Knowledge Center site
- We reviewed the Acquisitions TF charge and discussed where to start, such as entering pricing for electronic resources in the Network Zone
- Shannon discussed points for us to consider for training and workflow analysis
- Upcoming webinar on Change Management that might be of interest (Feb 16th)

To do:
- All: start becoming familiar with Alma - particularly the Acquisitions area - through the training videos and materials on the ExLibris Knowledge Center
- Review examples of policies that other Alma sites have created (see the document "LINKS" to identify policy examples that might be interest of discussion
- Kristi was explore the possibility of us having a meeting with Cal State: Fulton