Acquisitions Working Group June 18 minutes

Attending: Mary Ellen Donathen, Marianne Foley Jim Gao, Kate Latal, Kristy Lee, Sarah Maximiek, Leslie Preston, Shannon Pritting, Susanna Van Pelt

SUNY Wide training
How to support schools/people across SUNY in learning and supporting Acquisitions functions, particularly when so many schools have never used Aleph for Acquisitions (or used in minimally)?

LSP Proposal from Shannon: Have 4-5 identified campuses that will partner with the AWG to learn the basics of Acquisitions in Alma. This will allow multiple campuses to be able to act as trainers. He has one school on board with this already (HVCC) and is approaching others.
- people do not have to acquisitions specialists, but must be willing to learn
- this work will not dovetail with the Training Working Group - this will be separate training

What is needed from this group:
- Who wants to be the trainers for this train the trainers model?
- The AWG needs to create/supply a basic level of exercises/list of fundamentals to learn by the kick off in October, or shortly thereafter
- Who wants to be the consult from the AWG to serve as point person as this moves forward?

Draft Policies
no discussion on policies in progress.
Sarah will develop a draft of a points to use when talking to Business Officers about financial integration and Alma and send it forward to the AWG to review in a few weeks. Any approved wording will go to Shannon to distribute.

Vendor List discussion/Immediate clean up that can be done in Aleph
AWG needs to create a document of immediate tasks/clean up projects that schools using Aleph can consider. One idea is clean out local vendor lists - if you can not delete a vendor (which can only be done if there are not orders or invoices attached), then at least remove as many vendors from Active to Non-Active as possible.

K. Lee will provide the group with a document from the Data Migration Working Group that may help this.

Minutes created by Kate Latal