Acquisitions Working Group August 27, 2018 Meeting Minutes

Attending: April Davies, Kate Latal, Kristy Lee, Sarah Maximiek, Susanna Van Sant (MaryEllen Donathen, Marianne Foley, Jin Xiu Gou and Leslie Preston could not attend the meeting.)
August 20th meeting was cancelled because many members were not available to meet.

Kristy shared the document about the Alma Acquisitions Start-Up Task Force. This group will assist libraries that are not using Aleph for acquisitions or funds management with the transition to Alma. Sarah and Susanna volunteered to be mentors. Erin Rushton and Susan Perry volunteered to be part of this as well. The volunteers will set the curriculum.

The group still needs to complete additional edits to AWG #2 and AWG #3. Sarah to send out reminders to the volunteers working on these updates.

At the Chairs meeting, Shannon tasked the working groups with developing scripts or checklist for testing/reviewing the test load data. The list needs to be completed before October 1st. The procedures that members already created can be used as well. Susanna noted that the libraries that do not have data in Alma will need help identifying things to test. Step by step procedures can help all libraries.

Sarah reminded the group that the list of vendors for NZ needs additional work; continue adding vendors to the list. Sarah plans to “dump” a list of vendors into the NZ and add vendors from the list to the NZ as well.

The training working group will not be providing training tailored for new acquisitions users.

The group decided that the Monday meeting time, every other week, is still viable. Kristy to send out new meeting request for future meetings. Some members found it challenging to preserve the time slot for this meeting.

Keeping up with basecamp email seems to be an issue for everyone. Group members shared their different ways of managing the volume of email.

Sarah reported that she forwarded the talking points document to Shannon to share with the LSP task force and others.

Kristy reported that Gobi will be providing the Gobi API for free (at first). A webinar will be scheduled in September or October. Sarah asked for a ProQuest API to be provided too.

Kristy asked Sarah or Kate to bring up questions about vendors in the NZ and data for ACRL reports at the next Chairs meeting.

For next meeting, September 10th:
Sarah to send out “to dos”
Kate to send out minutes
Identify reports needed for acquisitions work
Add to the *Testing suggestions in Alma list* in the AWG Docs & Files

Minutes created by Kate Latal